



Beginner handout

www.fastershire.com

Finding information online

This activity will help you use the Internet to find the information you need.

What will I learn?

- How to find a recipe
- How to arrange a journey online
- How you can get involved in your community

welcome to
*faster*shire
Faster broadband for Herefordshire and Gloucestershire



How do I do it?

Be safe! If you're using this hand-out on a shared or public computer, remember to:

- **Log on using a 'strong password': one that includes upper and lower case letters, numbers, and isn't something that someone else could guess.**
- **Never share or write down your password.**
- **Log out when you're finished.**

The web links referred to throughout this document can be found in the Useful Links section at the end.

How can I find a recipe?

1. There are hundreds of recipe websites to explore. You can find them by searching for recipes linked to your favourite magazine, TV programme, chef or style of cooking.

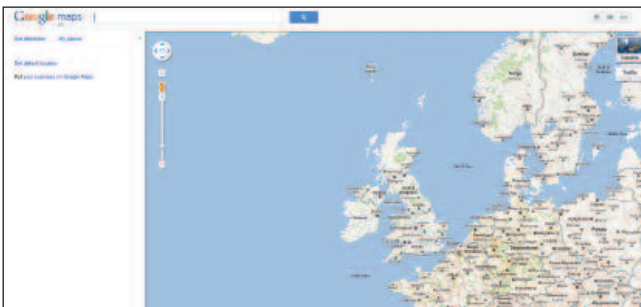


BBC recipes web page

2. Go to the BBC recipes web link in the Useful Links section using your web browser's address bar:
 - Use the scroll bar to explore the page: what different ways can you find to browse or search for a recipe? For example, you can:
 - type ingredients or a name into the 'quick recipe finder', which will search the site for you
 - click on a photo of a dish, or on 'More dishes' to see a larger selection
 - click on a photo of an ingredient, or on 'More ingredients' to see a larger selection
 - choose a complete menu
 - choose recipes for a particular diet, like 'vegetarian' or 'healthy'.
 - See what other links there are on the page, and what they lead to. Remember, your cursor will change to a hand when it's on top of a web link. Use your back button to return to the main recipes page.
 - Enter 'chocolate cake' into the 'Quick recipe finder' and press 'enter'.
 - Explore the recipes and click on one that looks interesting.
 - Explore the page for that recipe.
 - What extra information can you find out by clicking on links for ingredients or techniques?
 - Can you see how to print the recipe or a shopping list of ingredients? (The print version of the recipe opens a PDF document that you can print and save on your computer.)

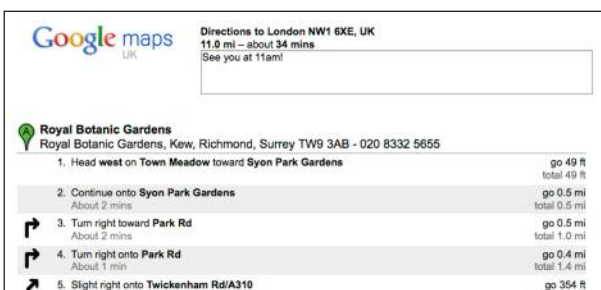
How can I arrange a journey online?

3. Arranging a journey can be quick and easy online. You can find the best route and see how long it might take.
4. Go to the Google Maps web link in the Useful Links section:
 - Enter the postcode NW1 6XE into the Google Maps search bar, and click the 'Search Maps' button, which looks like a magnifying glass. Can you see where this is?



Google Maps home page

- Click on 'Get directions' near the top left of the screen. Make sure the postcode you entered appears in the top bar, next to 'A'.
- Enter 'Kew Gardens' into the lower bar, next to 'B'. Click 'Get Directions'.
- You've planned a journey from Sherlock Holmes' fictional house at 221b Baker Street, London, to Kew Gardens. The map shows the best route. At the left-hand side, you can see a journey time and step-by-step directions.
- Click to print the map, adding a note: 'See you at 11am!'



Google Maps directions

- Have a go with the tools to navigate around Google Maps, which are on the left and right of the map:
 - use the arrow buttons to move around the map
 - drag the slider up and down to zoom in and out
 - click on the 'Map' or 'Satellite' square to switch between a map view and an aerial photo.
- You can also navigate using your mouse:
 - click and hold on the map to move it
 - use your scroll wheel to zoom in and out or the map.
- You can even take a look at the street:
 - drag the little yellow man onto Baker Street, or any road that turns blue.
- Use your mouse to look around:
 - click and hold to look around from side to side and up and down
 - double-click ahead to move along the road (or click on a white arrow in the road).

How can I get involved in my community?

5. Volunteering is a great way to be part of your community. Again, the web can be a great way to find out how you can help:
 - Go to the Do-it web link.
 - Click on 'About volunteering' and use the links to find out more about why volunteers can make a difference and how you can get started.
 - Use the 'Quick search' facility to find a volunteering opportunity near you:
 - use the drop-down menu to choose an interest and/or activity
 - enter your town or postcode into the box
 - click on 'find it' and see what you could do in your area.



My learning checklist

- I can search for recipe ideas using the names of dishes.
- I can search for recipe ideas based on an ingredient.
- I can browse a recipe site to find ideas.
- I can plan a journey using a postcode, house number and street name, or the name of a famous place.
- I can print out my journey, adding my own notes.

Top tips

- There are lots of different sites you can use. When you find one you like, remember to bookmark it so you can find it again.
- Many sites offer different ways to find information, including search bars and navigation menus.
- Some sites allow you to register as a user. This lets you save your favourites so you don't have to search for them every time.

Write down any notes that will help you:

Where next?

- Use Google to find more recipe and travel sites.
- Try finding your local bus timetable.
- Try planning a journey by train using the National Rail site.
- Use the suggested websites to find a volunteering opportunity near you, and get in touch. You can use what you've learned to find out about travelling to your volunteering location.



If you are using a public computer, remember to change the settings back to how they were.

Useful Links

You may want to use these links in your session:

Google Maps:

<http://maps.google.co.uk>

BBC recipes:

<http://www.bbc.co.uk/food/recipes>

Google:

<http://www.google.co.uk>

National Rail:

<http://www.nationalrail.co.uk>

Community Service Volunteers:

<http://www.csv.org.uk>

Do-it.org.uk:

<http://www.do-it.org.uk>



Connect with us on:

